

**City of Fairfax  
Parks and Recreation Advisory Board (PRAB)  
Meeting Minutes  
October 09 2014  
City Hall**

**PRAB Members Present**

Esther Nasjleti  
Zinta Rodgers-Rickert  
Jon Stehle  
Bob Reinsel  
Brian Knapp  
Harry Wilbur  
Jeff Ferrell  
Mike Slawsky  
Kirk Holley  
Jane Albro  
Evie Ifantides

**Members Absent**

Michael Anderson

**Staff Present:**

Michael McCarty, Director Parks and Recreation  
Rich Wyant, Athletic Supervisor Parks and Recreation

**1. Call to Order**

The meeting was called to order at 7:05pm by Chairman Brian Knapp.

**2. Approval of Minutes, Adoption of Agenda**

Minutes from PRAB meeting September 9, 2014 were approved and moved by Zinta Rodgers-Rickert and seconded by Bob Reinsel. Minutes passed unanimously.

**3. Old Business**

a. Bylaws: Brian Knapp kicked off discussions by reviewing feedback/comments from PRAB members. The bylaws document appeared to be nearly completed. After PRAB approval then this must go to City Council for approval of Code through a public hearing. It was recommended that no ad hoc committee is needed to finalize the draft by-laws and a new version will be presented to PRAB at the November meeting. PRAB is seeking final approval in November. Several PRAB members submitted their comments and suggested changes including comments by Esther Nasjleti on how to qualify a quorum, and these were discussed and will be incorporated into a new draft for the November meeting.

**4. CIP**

Director McCarty presented the draft Capital Improvement plan. Each item was reviewed in a line by line discussion. Recommendations and changes were made and/or added. The Director's draft FY2016 capital plan was approved unanimously. Knapp also instructed PRAB members that represent other groups to share the results of the draft capital plan. Director McCarty will revise and submit his draft capital plan to the City Manager on Friday, October 24, 2014.

**Funding:**

Chairman Knapp raised the issue that PRAB needs to have a recommendation on funding the capital plan and having sufficient City funds to pay for other much needed maintenance projects. There were several options presented from a tax set aside, to a bond referendum to recovering Parks and Recreation revenue to the department vice the general fund, or combination of these options. There was a consensus for a combined approach and a formal motion on a capital funding recommendation will be discussed and voted on at the November meeting. Knapp will develop the draft language for the motion for the next meeting.

**New business:****Surf Shop Property Discussion**

Kirk Holley provided PRAB an update on the Surf Shop property related to the development of the new park downtown. Kirk reported that the City has been unable to find a suitable “buyer” of the property. As such, Kirk argued that the property be incorporated in the layout of the new park (and EDA would be need to be properly reimbursed). He asked that PRAB and COA and Historic Fairfax join the CAC in advocating this position. PRAB agreed.

**Parks and Recreation Report:**

- Director McCarty discussed briefly information related to a recent NBC Nightly News story on potential issues with crumb rubber in synthetic turf fields. Director McCarty reviewed the steps staff takes to monitor any and all issues raised on synthetic turf along with the current research and findings from research on synthetic turf fields.
- Fall Festival this Saturday.
- Van Dyck Park tennis courts are complete and open.
- Ranger Road Park basketball court close to completion.
- Staff presented on Tuesday October 7, 2014 to City Council on Legacy Donation options for Old Town Square and World Police and Fire games. Cost is \$27,000 to city to operate those two events.
- Draper Drive Park parking lot was sealed and relined.
- Synder trail went out to bid. Low bid was over budget. Staff will re-bid the project.
- Thaiss tunnel preliminary meeting was held with Planning Department and engineers this past week. Hope next year out to bid; 2015 end year out to construction.
- Next Council Meeting private race permits will be presented for approval. Benevolent run on Thanksgiving.
- Recycling brochure will be out at the Fall Festival.
- First week in November is downtown charrette; participate in person or online; Thursday Friday Saturday. Staff will send an email with time and date.
- New city app is out. Fairfax, tgi Fairfax.

**Stakeholder updates:**

- a. School board; Robert Reinsel-school board looking into press box at girls softball field at Fairfax High School
- b. Planning commission; Joseph Harmon: no update
- c. Senior center; Jane Albrow; updated Seniors on strategic master plan on green acres and stated Senior Council by-laws to be voted at the end of the month.
- d. Community appearance committee; Kirk Holley; no update
- e. Commission on the arts; Harry Wilbur; award 12-15 grants to arts organizations (\$20K

annually); 2nd started 25<sup>th</sup> season of free Friday night performances at OTH, Friday morning free on Thursdays at OTH; fall for book program; sponsor 3 va operas at Sherwood 200-400 people; rolling out public art program; booth at fall festival for arts

f. NVRPA; Knapp; Temple Hall Farm Corn Maze is open. Coupons provide

### **Matters of the members:**

Knapp; picnic Bleinhim October 19<sup>th</sup> 4pm. NRPA is having a congress in charlotte. Allows course credit, training etc. City Staff are participating including Director McCarty

Rodgers-Rickertt: Is concisdering donate an auction item that her family has won for free use of the Sherwood Center to a needy cause or group. She is looking for suggestions on ways or causes to make this donation.

Wilbur: Clarified the meeting with the NOVA Parks Board on November 19 NRPA meeting at Sherwood around 6:45pmHarmon: vote on November 4<sup>th</sup>

### **13. Adjournment**

The meeting was adjourned at 9:30pm

**The next PRAB meeting will take place Thursday, November 13, 20014**

*Minutes prepared by Rich Wyant*